



**EXPRESSION OF INTEREST NO: EOI/001**

**Extension Administrative Building**

**PROCUREMENT DOCUMENT**

(Based on Bracken Primary School Procurement Policy )

**JUNE 2017**

**ISSUED BY BRACKENHURST PRIMARY SCHOOL CONSULTANT : GTQC Pty (Ltd)**

**Theresa Main Director**

**Name of Company submitting: .....**



## **EXPRESSION OF INTEREST (EOI)**

Brackenhurst Primary School is embarking on a building extension project in respect of their administrative building. The estimated project cost is ± R 2 500 000 (incl. professional fees) with a construction time frame of a maximum of 4 months.

As part of their 2 phase procurement tender process, interested Building Contractors, with a CIDB level 4 as minimum requirement, are invited to participate in an Expression of Interest (EOI) process.

### **EOI PROCEDURE**

1. All documentation required is **listed in this document**, must be submitted in the same order, must be current and valid and certified copies are required in the event of an original being unavailable.
2. **Two (2) original sets** of all documentation must be **hand delivered** in a **single sealed envelope clearly marked** as follows:

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Your company name

3. **Physical address for submission of documentation :**

Brackenhurst Primary School Reception  
10 Cnr Begonia and Jasmine Street  
Brackenhurst  
Alberton  
1448

4. The **closing date** and **time for hand delivery** of submissions is :

**Date: 14 July 2017**

**Time: 10h00 to 13h00 (only during these times)**

### **CONDITIONS OF THE SUBMISSIONS OF THE EOI**

1. All **submissions must be hand delivered** and **no alternative submissions** such as telegraphic, telephonic, telex, facsimile, e-mail etc. will be accepted and/or considered.
2. **Submissions can only be made during the time stipulated** in this document, submissions delivered during any other time will not be accepted.
3. **The individual delivering the submission will be required to complete and sign a register** for record purposes. This individual must bring their valid **driver's licence and/or identification document** with them for ratification.

Only EOI respondents who satisfy the eligibility criteria **and who provide the requested documentation in their submissions** are eligible to have their submissions evaluated. The eligible respondents will be considered for shortlisting and subsequently invited to tender for this building project.

In addition, Brackenhurst Primary School and/or the appointed consultant **reserves the right** at any time to:

- a. Request further information from the company
- b. Contact any company who submitted an EOI, during the evaluation period, in order to clarify and/or request further information, without informing any other companies that have submitted EOI.
- c. Verify any information submitted with any party that are in a position provide such.
- d. Withdraw, defer, suspend or reissue the EOI in whole or in part at any time.

#### **FEEDBACK REGARDING EOI EVALUATION OUTCOME**

**Formal feedback** will be by means of **e-mail correspondence only**. Brackenhurst Primary reserve the right not to divulge any further information of the outcome of this process to any company. The decision of the committee, duly authorised, to approve the evaluation and the outcome of such will be final.